



Northwest Nebraska Development Corp. Revolving Loan Program

General Program Information and Guidelines

- NNDC Revolving Loan Fund (NNDC RLF) will consider the following types of for-profit business Loans
 1. Equipment Loans
 2. Inventory Loans
 3. Vehicle Loans
 4. Real Estate Loans
 5. Working Capital Loans
 6. Governmental infrastructure such as paving, sidewalks, utility extension/installation
- Borrowers will be required to insure all property related to the project. Life insurance may also be required.
- All NNDC lending programs require the creation or retention of jobs. Applicants must be prepared to create/retain full-time employment.
- Use of NNDC lending program requires adherence to federal and state rules and regulations.
- NNDC's program recommends a minimum owner equity injection of 10% of the total project cost for projects purchasing or expanding an existing business (existing for at least 3 years). An equity injection of 20% is recommended if the project is a new or start-up business.
- NNDC's loan funds may not be used to refinance existing debt. Generally, these funds may only be used for real estate, equipment, inventory or working capital purposes.
- The maximum loan amount provided by the NNDC loan fund is 50% of the total project cost.
- A complete business plan must be provided to NNDC when applying for the loan program.

Loan application and supporting documents can be emailed to: NNDC@gpcom.net
or mailed/dropped off at NNDC 337 Main St. Chadron, NE 69337.



These types of loans will be made expressly for the purpose of job creation, job retention, and new business creation. Preference will be given to those loans that create the greatest economic and development impact with regard to the number of jobs created and the wages and benefits paid for those jobs.

The NNDC RLF generally will be working with private lending organizations (commercial banks) in the approval of loans and may be in a secondary (subordinated) collateral position to the private lender. The NNDC RLF will also consider loans directly to borrowers for economic development purposes.

If in a subordinated lien position, your bank must be committed to the project at the time your application is presented to the NNDC Loan Committee. In this position, the NNDC RLF will take a secondary security interest in the same business assets that the bank is using as collateral. NNDC will work with your bank during the term of the NNDC loan. You should be aware that any information you give to NNDC will be shared with the bank and vice versa.

Loan Application Required Documents Checklist

- A. Signed Certificate of Assurances _____
- B. Resume of Principal(s) _____
- C. Business Plan including:
 - 1. Cash flow/income projections monthly first year, annual for years two and three with assumptions _____
 - 2. Management plan _____
 - 3. Market demand summary/purchase orders _____
- D. Preliminary (site) plans and/or cost estimates _____
- E. Options to purchase (land/buildings/equipment) _____
- F. Appraisal of land/buildings and equipment _____
- G. Personal financial statement of principal(s) _____
- H. Commitment letter from bank/lender _____
- I. Income Statement for the last three years (except startup) _____
- J. Balance Sheet for the last three years (except startup) _____
- K. Past three years tax information _____
- L. Current credit score (no more than 30 days old).
Each of the three credit report companies
(Trans Union, Experian, Equifax) allow one
free credit report per year. These can be obtained on-line. _____



The Applicant hereby certifies that all information in this application, and all information furnished in support of this application is given for the purpose of obtaining assistance under the Economic Development Loan Program and is true and complete to the best of the Applicant's knowledge and belief. Verification may be obtained from any source named herein. Provided that any and all information related to the financial status of the business shall be held confidential and not subject to review by the public.

Signature of the Applicant:

Date signed: _____ Title: _____



Certification of Assurances

To the best of my knowledge and belief, as a condition of obtaining assistance from the Northwest Nebraska Revolving Loan Program, the applicant will comply with all Federal and State requirements, including the following, if assistance is approved:

- A. The Civil Rights Act of 1964 (PL 88-352) and Title VIII of the Civil Rights Act of 1964 (PL 88-352) and Title VIII of the Civil Rights Act of 1968
- B. Housing and Community Development Act of 1974, as amended;
- C. Age Discrimination Act of 1975;
- D. Section 504 of the Rehabilitation Act of 1973;
- E. Fair Labor Standards Act of 1938, as amended, (29 U.S.C., 102 et. seq);
- F. National Historic Preservation Act of 1966, Section 106 (PL 89-665);
- G. National Environment Policy Act of 1969;
- H. Uniform Relocation Assistance and Real Property Acquisition Policy Act of 1979, Title II and Title III;
- I. Nebraska Community Development Law, Section 18-2101 to 18-2144, Revised Statutes of Nebraska, 1943.

Signed Name: _____ Title: _____

Date signed: _____ Company: _____

Address:

Street City State Zip Code

Attest: _____ Date: _____

Typed Name and Title: _____



Fees, Terms, and Interest Rates effective May 1, 2024 and until further notice:

Fees:

No fees will be charged for application. Fees may be assessed for refinance (to obtain lower rate or extend the note). It is suggested the loan recipient become member of NNDC for at least the duration of the loan term.

Terms:

Loans generally will be amortized over a period not to exceed 10 years for equipment, inventory, or working capital and up to 15 years for real estate.

Interest Rates:

Rates must be reasonable and prudent and must be within the limits established by NNDC. That will typically be ½% below Prime Interest rate the day of the loan closing.

All loan requests are presented by NNDC Executive Director to the Loan Review Committee. The committee will make recommendations for funding with any disputes to be decided by NNDC Board of Directors. This process may take up to 4 weeks due to the timing of meetings. Please plan accordingly.

A loan request will be deemed complete if checklist is complete. NNDC is usually in a subordinate position, with a Commercial Bank as primary. Once an application is 'complete' it will be presented to the loan review committee.

I understand that completion and submission of this form is in no way a guarantee of funding. Everything that I have stated in this application is true, accurate and complete to the best of my knowledge. I understand that the Northwest Nebraska Development Corp. will retain this application whether or not it is approved. The Northwest Nebraska Development Corp. is authorized to verify any information provided in conjunction with this application. NNDC is authorized to check all of the business owners' credit and employment history and to answer questions about its credit experience with all of the business owners. NNDC is also authorized to inquire about my performance with my bank or other banks the business has used.

Authorized Signature

Title

Date

The Federal Equal Credit Opportunity Act prohibits creditors from discriminating against credit applicants on the basis of race, color, religion, national origin, sex, marital status, age (provided that the applicant has the capacity to enter into a binding contract); because all or part of the applicant's income is derived from any public assistance program; or because the applicant has in good faith exercised any right under the consumer credit protection act.



Northwest Nebraska Development Corp Request for Assistance

Date: _____

Fund Requested:

IRP __ LB840 __ RBEG __

Business Information:

Name: _____

Business Description: _____

Business legal structure: (LLC, Sole Proprietor, etc.) _____

In Business Since: _____

Address: _____

Type of Business (Retail, Manufacturing, etc.): _____

Phone: _____ Email: _____

Business Website: _____

Number of Employees: _____ Full Time: _____ Part Time: _____

DBA (if used): _____ Federal Tax ID#: _____

Loan Information:

Amount Requested: _____ Security Offered: _____ Term Requested: _____

Do you agree to implement your project within the Guidelines of federal regulations: __ Yes __ No

Current Bank: _____

Status of Bank Loan(s): _____

Address: _____

Bank Officer: _____

Phone : _____

County of Business Location: _____ City of Business Location: _____



Business Owner's Information:

Legal Name 1: _____

Legal Name 2: _____

Personal Address 1: _____

Personal Address 2: _____

Phone # 1: _____

Phone # 2: _____

Social Security # 1: _____

Social Security # 2: _____

Email Address 1: _____

Email Address 2: _____

Percent of Ownership 1: _____

Percent of Ownership 2: _____

For Statistical Purposes Only:

Are you a Minority? _____

Do you have a Disability? _____

Are you female? _____



Project Description:

Proposed Sources and Uses of All Project Funds

(Indicate if funds have been committed by borrower and/or a commercial bank and if so, terms associated with those funds):

Employment Information:



Explain the number, type, projected start dates and wage level(s) of jobs to be created or retained as a result of the project:



Please check your response to the following questions:

Does the business or its principals have patent protection, copyrights, or trademark protection on any portion of the products, services, or intellectual property associated with this project? Yes No

Have you ever been turned down for a business loan? Yes No

Have you ever declared bankruptcy? Yes No

Are there any judgments or pending lawsuits against the business, or any of its principals? Yes No

Are any current business loans delinquent? Yes No

If the answer is yes to any of the above questions, please explain:

